

LINDA LINGLE  
GOVERNOR



**STATE OF HAWAII**  
**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**  
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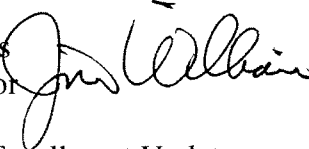
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JAMES WILLIAMS

April 2, 2009

VIA E-MAIL

TO: Department Heads  
Department Personnel Officers  
County Personnel Officers

FROM: Jim Williams  
Administrator 

SUBJECT: 2009 Open Enrollment Update

The EUTF Board of Trustees approved the dates for the 2009 Open Enrollment period from May 18, 2009 to June 12, 2009. However, further delays are possible. Due to the financial uncertainties currently facing the State, the EUTF Board of Trustees has not yet made decisions regarding the benefit plans and premium rates to be offered for the plan year beginning July 1, 2009. As a result, we are unable to finalize the schedule for open enrollment activities.

When the benefit plans and premium rates are finalized, the EUTF will announce details regarding the open enrollment period, including revisions (if any) in the schedule. Due to this delay and to limited available resources, the EUTF will not schedule open enrollment sessions for employees during this year's open enrollment period. Rather the EUTF will rely on print (OE Guide), electronic means (web site, e-mail, DVDs), and assistance by employers to support employees in the open enrollment process. We ask for your understanding and patience in realizing that there may be a lag of several weeks between the time decisions are made and the dissemination of open enrollment reference information. Updates regarding open enrollment will be posted on the EUTF website, [www.eutf.hawaii.gov](http://www.eutf.hawaii.gov) when available.

Please disseminate this information to your employees. The EUTF staff cannot move forward with the open enrollment process until the necessary decisions are finalized by the Board of Trustees. Employees who contact the EUTF office will be referred to this memorandum and any subsequent updates.

The EUTF appreciates your patience, support, and cooperation during the past year. If you have any questions, please contact Grace Moore, Health Benefits Program Specialist, at 586-7390 extension 62144 or toll-free, 1-800-295-0089, at extension 62144.